

BUSINESS LICENCE BYLAW

Bylaw No. 1670 and amendments thereto

CONSOLIDATED FOR CONVENIENCE ONLY

This is a consolidation of the bylaws listed below. The amending bylaws have been consolidated with the original bylaws for convenience only.

Certified copies of the original bylaws should be consulted for all interpretations and applications of the bylaws on this subject.

<u>BYLAW NO.</u>	<u>ADOPTED</u>
1670	February 21, 1995
1768	June 4, 1996
2081	May 7, 2002
2143	October 7, 2003
2401	February 17, 2009
2404	June 2, 2009
2436	Janury 19, 2010
2522	November 1, 2011

The bylaw numbers in **bold** at the end of the clause refer to the bylaws that amended the principal bylaw.

BUSINESS LICENCE BYLAW

Consolidated Copy - Bylaw No. 1670, and amendments

A Bylaw to Licence and Regulate the Carrying on of Businesses and to Fix, Impose and Provide for the Collection of Licence Fees and the Granting, Issuing and Transferring of Licences.

WHEREAS Division 1 of Part 11 of the *Municipal Act*, R.S.B.C. 1979, c.290, empowers Council to require an owner or operator of a business to hold a valid and subsisting licence for the carrying on of such business, to fix and impose licence fees for licences, and provide for the collection of licence fees and the granting, issuing and transferring of licences;

NOW THEREFORE the Council of The Corporation of the City of Pitt Meadows, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited as the "**Business Licence Bylaw No. 1670, 1995**".

Repeal

2. Bylaw No. 1655, cited as the "Business Licence Bylaw" is hereby repealed.

Definitions

3. In this Bylaw

"Act" means the *Municipal Act*;

"business" means carrying on a commercial or industrial undertaking of any kind or nature, or the providing of professional, personal or other services for the purpose of gain or profit, but does not include an activity carried on by the government, its agencies, or government-owned corporations;

"Council" means the Municipal Council of the City of Pitt Meadows;

"City" means the City of Pitt Meadows; (**Bylaw 2401, 2008**)

"licence holder" means a person who holds a valid licence issued under this Bylaw;

"Licence Inspector" means the person from time to time duly appointed by resolution of Council as Licence Inspector of the City for the time being, and includes any acting or Assistant Inspector or Inspector under the jurisdiction of the Licence Inspector;

"Medical Health Officer" means the person appointed under the *Health Act* as such for the City and includes a Public Health Inspector;

"non-resident business" means a business, other than a resident business, carried on in the City or with respect to which any work or services is performed in the City;

"person" includes a Corporation, Partnership or Party

Definitions Cont'd.

"resident business" means a business carried on, in or from premises within the City

"special event" means all outdoor events or gatherings where attendance is likely to exceed 200 people, or events proposed to use public properties such as parks or roads, including but not limited to airport events, parades, fairs or concerts." **(Bylaw 2401, 2008)**

Exemptions

4. (1) A licence is not required under this Bylaw
- (a) according to section 499 of the Act for the following non-resident businesses:
 - (i) commercial travellers offering for sale or selling merchandise to merchants for resale by them in the ordinary course of their businesses;
 - (ii) owners or operators of carriers other than taxi cabs who either pick up passengers or chattels in the City for discharging or delivery outside the City, or discharge or deliver in the City passengers or chattels picked up outside the City, or both, unless the City forms part of a trading area designed for carriers under section 511 of the Act;
 - (iii) owners or operators of taxi cabs who only discharge passengers in the City unless the City forms part of a trading area designated for taxicabs under section 511 of the Act;
 - (iv) owners or operators of retail businesses who only deliver commodities sold by them in the ordinary course of business and pick up commodities being returned or exchanged;
 - (v) a wholesaler, manufacturer or processor who is only in the business of offering for sale or selling his own merchandise and delivering it in his own vehicle to merchants for resale by them in the ordinary course of their businesses; and
 - (vi) a person practicing a profession governed by a special Act unless that person regularly and generally carries on business in the City;
 - (b) according to section 512 of the Act, for
 - (i) a performance, concert, exhibition or entertainment the entire proceeds of which, above actual expenses, are devoted to a charitable purpose;
 - (ii) a performance, concert, exhibition, entertainment or concession which is held in a licensed theatre or other licensed place;
 - (iii) the business of letting or renting rooms where not more than two (2) rooms are available for letting or renting in rooming houses or boarding houses;

Exemptions Cont'd.

- (c) according to section 408 of the Act, for the business of a telephone, electric light, electric power, water, gas or closed-circuit television service situated within the City.
 - (d) for a special event that is a community event sponsored by the City, the School District No. 42, the Pitt Meadows Historical Society or the Ridge Meadows Parks and Recreation Commission." **(Bylaw 2401, 2008)**
- (2) No provisions of this Bylaw shall be construed so as to provide any exemptions other than those set out in section 4(1) and in particular, any business that is not otherwise exempt from the requirement for a business licence under this Bylaw shall not be exempt by reason only that it provides services to a non-profit organization or society.

Licences

5. (1) No person shall carry on any business within the City unless a valid and subsisting licence, including a full licence, a conditional licence, or a special events licence, has been issued for that business or event pursuant to the provisions of this bylaw; **(Bylaw 2401, 2008)**
- (2) A full licence holder shall renew the licence prior to the beginning of each licensing period as long as such business is being carried out; **(Bylaw 2401, 2008)**
- (3) A conditional licence holder may only continue to hold or apply for a full licence in accordance with the terms and conditions stated in the conditional licence; **(Bylaw 2401, 2008)**
- (4) No person shall carry on any special event within the City unless a valid and subsisting special event licence has been issued for that special event pursuant to the provisions of this bylaw. **(Bylaw 2401, 2008)**
6. (1) Businesses in the City are classified in accordance with Schedule "A" to this Bylaw.
- (2) Subject to an appeal to Council, the Licence Inspector shall determine the classification applicable to any business.
7. For the purpose of this Bylaw, where business is carried on, in or from more than one premise in the City, the business carried on, in or from each premise shall be deemed to be a separate business.
8. Where more than one business, as classified in Schedule "A" is carried on at one premise, each business shall be deemed a separate business and a business licence shall be required for each business.
9. The Director of Operations and Development Services or their designate may establish an application form for the collection of business information and fees. An applicant for issuance of a business licence shall make application to the Licence Inspector on the prescribed form. The application form shall be signed by the owner/operator of the business or their duly authorized agent provided, however in the case of partnerships or multiple owners, any one of such partners or owners may apply and such partner or owner applying shall be deemed the duly authorized agent of all the partners or owners. **(Bylaw No. 2404, 2009)**

Licences Cont'd.

10. Every applicant for a licence shall pay to the City at the time of application thereof the proper licence fee as set out in Schedule "A" and no licence shall be issued until payment of such fee is made.
11. Upon receipt of an application for a licence, the Licence Inspector shall, where applicable, obtain recommendations regarding its approval from the Building Inspector, Fire and Health Departments, the R.C.M.P., and the Council. For the purposes of public safety, and upon the recommendation of the R.C.M.P., certain business licence applicants may be required to provide to the R.C.M.P. a Criminal Record Search, the fee for which shall be borne by the applicant for such business licence. **(Bylaw No. 1768)**
12. The Licence Inspector is hereby delegated power to grant a licence when satisfied that the applicant has complied with the requirements of the Bylaws of the City regulating buildings, roads **(2401, 2008)**, zoning, health, sanitation and business. In cases where the Licence Inspector is not satisfied that the applicant has complied with the requirements of the aforementioned Bylaws, the Licence Inspector may refuse to grant a licence. **(Bylaw 2401, 2008)**
13. Every licence issued pursuant to the provisions of this Bylaw shall be made out in duplicate, with additional copies as required. One copy of such licence shall be given to the person licensed and such person shall post the same and keep the same posted in a conspicuous place on the premises stipulated therein, or on the thing or article in respect to which the licence was issued.
14. The Council may, upon the affirmative vote of at least two-thirds of all the members, refuse in any particular case to grant the request of an applicant for licence, but the granting or renewal of a licence shall not be unreasonably refused.
15. The Licence Inspector, or any Peace Officer or Medical Health Officer is hereby authorized to enter at any reasonable time or times, any house, place, premises, vehicle or other place in respect of which a licence has been granted pursuant to the provisions of this Bylaw to ascertain whether the provisions of this Bylaw are being obeyed.
16. The operation of every towing with storage business, every salvage yard or junk yard business and every used auto and truck parts business and/or the dismantling of motor vehicles, with or without sale of second-hand parts shall be subject to the following requirements:
 - (a) all such premises shall be kept and maintained in a clean, orderly, uncluttered and unobstructed condition; any fence on the premises shall be kept painted and in good and sufficient repair;
 - (b) no by-products or materials or waste of such business shall be burned on the premises except within a furnace or incinerator designed to trap fly ash and to contain the whole of the fire;
 - (c) advertising or illustrating in the form of words, pictures, signs or by any other means whatsoever is prohibited on such fence.
17. The operation of every second-hand dealer shall be subject to the following requirements:
 - (a) all business operations shall be carried on within an enclosed building;
 - (b) all goods, wares, merchandise, materials and chattels of the business shall be stored and displayed within such enclosed building and no such materials shall be kept, stored or displayed outside of such building.

Licences Cont'd.

- 18.** The operations of every automotive towing and storage business shall be subject to the following requirements:
- (a) no vehicle shall be dismantled, wrecked, parts removed therefrom, or repaired on the premises; **(Bylaw No. 2143)**
 - (b) no retail sale of vehicles or of any part or parts thereof shall be permitted on the premises;
 - (c) not more than one hundred (100) vehicles shall be permitted on the premises at any one time;
 - (d) no advertising or illustrating on the fences or walls of buildings.

The operations of every agri-tourism business shall be subject to the requirements of the Agricultural Land Commission's and the City of Pitt Meadows Agri-tourism policies and applicable land use regulations:

1. The underlying purpose of allowing any development of agri-tourism facilities and operations is to contribute to the preservation of the agricultural character of the farming area of Pitt Meadows contained in the ALR;
2. Where required by the Chief Financial Officer prior to the issuance of a business license, proponents may be required to undertake a public neighbourhood consultation process to identify issues and concerns related to impacts on adjacent agricultural lands, farming operations and family lifestyle. A minimum radius for consultation is 300m;
3. Proponents of agri-tourism related projects may be required by the Municipality to carry out appropriate technical studies to indicate that the site is physically and aesthetically appropriate for such use and is subject to review of the impacts on surrounding farm uses;
4. Agri-tourism operations that provide and promote educational programs about agricultural pursuits and agri-enterprises are supported. Farm tours that encourage and assist in the development of educational tours for the general public to learn about various aspects of farming are supported;
5. Direct agricultural sales such as u-pick, roadside stands and farmers' markets are supported;
6. Hospitality food, beverage, meetings, fairs, events, tours, groups that are accessory to and promote farm products grown on the farm such as summer farm gate stands, food concessions, municipally licenced roadside stands located on private property and in portable vendors and tents are considered acceptable provided that adequate restroom facilities, waste receptacles, etc. are available for visitors to use during their stay at the farm;
7. Agri-tourism businesses that develop a parking area must provide landscape screening of the parking area from adjacent properties in accordance with the LRC's requirements. Provisions of off-street parking shall be in accordance with Land Use Bylaw No. 1250 standards;

Licences Cont'd.

8. Applicants must coordinate with other agencies i.e.: Health, Water, Land & Air Protection, Fisheries, and Waste Management etc.;
9. Examples of agri-tourism activities that are considered appropriate under this section of the regulation, provided all conditions are met, include, but are not limited to:
 - Agricultural heritage exhibit;
 - Bed & Breakfast operations;
 - Farm tours and farm demonstrations;
 - Direct farm sales of products grown on the farm;
 - Horse riding including cattle drive activities;
 - Horse or other livestock shows;
 - Hay, tractor and sleight rides;
 - Farm picnics;
 - Farm related educational activities including cooking classes using farm products from the farm;
 - Seasonal promotional events (e.g. harvest and Christmas fairs and activities);
 - Special promotional events (e.g. private or public special occasion events for the promotion of farm products);
 - Charity fund-raising events where farm products from the farm are offered for sale or by contribution and the majority of proceeds are donated to a registered charity;
 - Catered food and beverage service special events where farm products from the farm are promoted, but not a service requiring the use of a permanent commercial kitchen;
 - Corn mazes;
 - Fishing (stocked pond);
 - Garden tours;
 - Cattle penning.

Note: Nothing in this Policy is to be interpreted as relieving an owner, an applicant or an Approving Officer from complying with any other enactment, bylaw or decision of a responsible authority that may apply, include zoning, subdivision and any other legislation.

Agricultural Land Commission Regulations:

Notwithstanding any other provisions of this Policy, all land within the Agricultural Land Reserve, except that are exempted under the Agricultural Land Commission Act, is subject to the provisions of the Agricultural Land Commission regulations thereto, and orders of the Agricultural Land Commission thereby not permitting the subdivision of land and the development of new non-farm uses unless approved by the Agricultural Land Reserve.

REFERENCE:

Agricultural Land Reserve Use, Subdivision and Procedure Regulation (BC Reg.171/2002), the "Regulation". Section 2(2)(e) and Section 1(1)

Section 2(2) The following activities are designated as farm use for the purposes of the Act and may be regulated but must not be prohibited by any local government bylaw except a bylaw under Section 917 of the Local Government Act:

- (e) agri-tourism activities, other than accommodation, on land that is classified as a farm under the Assessment Act, if the use is temporary and seasonal, and promotes or markets farm products grown, raised or processed on the farm*

Section 1(1) "agri-tourism" means a tourist activity; service or facility accessory to land that is classified as a farm under the Assessment Act;

"farm product" means a commodity that is produced from a farm use as defined in the Act or designated by this regulation

INTERPRETATION:

Subject to the conditions in Section 2(2)(e) of the Regulation, agri-tourism activities, (other than agri-tourism accommodation) are designated by this regulation as farm uses, and as such, may not be prohibited by a local government bylaw, except a farm bylaw approved by the Minister of Agricultural, Food and Fisheries under Section 917 of the *Local Government Act*. This permitted farm activity is in addition to general farm uses permitted under the Act.

The Regulation permits temporary and seasonal agri-tourism activities in the ALR provided the land is assessed as 'farm' under the *Assessment Act* and provided the activity promotes or markets farm products produced on that farm. These activities are accessory and, at the same time, related to the principle use of the farm or ranch and must promote or market farm products from the farm or ranch. This use is permitted only if the property is assessed as 'farm' and if the assessment changes, this use is no longer permitted. The farm may be comprised of one or several parcels of land owned or operated by a farmer as a farm business. This section does not include agri-tourism accommodation which is regulated under Section 3(1)(a) of the Regulation and may be prohibited by a local bylaw. See Commission Policy "Permitted Uses in the ALR: Agri-tourism Accommodation."

There is no building threshold area stipulated for these uses in the Regulation. A local government may regulate these uses, for example by setting hours of operation, a maximum building area or maximum site coverage, but may not prohibit the uses as they are designated 'farm uses' under the Act. The local bylaws may further define 'temporary' and 'seasonal' and additional local government requirements must also be met. However in all cases the regulation of the use by local government must be reasonable and not prohibitive.

Farm retail sales are regulated separately under Section 2(2)(a) of the Regulation and may be permitted if the specified conditions are met. See Commission Policy "Activities Designated as Farm Use: Farm Retail Sales in the ALR".

Agri-tourism uses that do not meet the conditions established in the regulation, for example, uses that are not taking place on land assessed as 'farm' are not temporary and seasonal, and do not promote or market farm products from the farm require application to and approval from the Commission.

TERMS:

Temporary – means a use or activity in a facility or area that is established and used on a limited time basis for agri-tourism activities. If a building or structure is required for this use, temporary use of the building or structure means a use for agri-tourism for less than 12 months of the year. The building or structure may be used for other permitted uses during the course of, or for the remainder of the year.

Seasonal – means a use or activity in a facility or area for less than 12 months of the year and must be related to a growing season or production cycle. i.e. summer and fall or any combination of two seasons of the year - additional portions may be permitted.

19. (1) For the purpose of this Subsection, "operator" shall mean any person who is a proprietor, lessee, manager, or employee, or other person who otherwise carries on the business of keeping a billiard hall.
- (2) No person shall be the operator of a billiard hall unless he/she is 19 years of age or older.
- (3) An operator of a billiard hall shall not employ any person under the age of 16 years old to work in a billiard hall, provided that any person employed under the age of 19 years of age shall not be involved in the preparing or serving of alcoholic beverages.
- (4) A billiard hall shall have an operator on duty at all times while the billiard hall is open for business and the operator shall supervise, control and be responsible for the activities on the premises.
- (5) An operator of a billiard hall shall not permit or suffer to permit any person to remain in such billiard hall between the hours of 12:01 a.m. and 7:00 a.m., Sunday through Friday, or between the hours of 2:00 a.m. and 7:00 a.m., Saturday and Sunday.
- (6) An operator shall not permit or suffer to permit anyone under 18 years of age to remain in the billiard hall from 8:00 a.m. to 3:00 p.m., Monday through Friday, on regular school days, unless accompanied by a parent or guardian.
- (7) An operator of a billiard hall shall not permit or suffer to permit
- (a) an intoxicated person on the premises;
 - (b) the consumption of alcoholic beverages on the premises when the premises are not licensed for consumption pursuant to the *Liquor Control and Licensing Act*;
 - (c) contraventions of the *Criminal Code* and the *Narcotics Control Act* and amendments thereto;

BUSINESS LICENCE BYLAW

Consolidated Copy - Bylaw No. 1670 and amendments

Page 9

- (d) swearing, or the use of offensive language, or any indecent or immoral act.
 - (8) For the purposes of this Subsection, an operator of a billiard hall shall be deemed to have permitted or suffered to permit any of the activities in subsection (7) if they occur and the operator does not take immediate remedial action.
 - (9) An operator may request any person found on the premises and contravening this subsection to immediately leave the premises.
 - (10) Every operator of a billiard hall shall keep the premises well lit and clean and shall keep the windows uncovered in a manner so as to present a clear view of the interior of the premises.
 - (11) Every operator of a billiard hall shall post, in a conspicuous place near the pool tables, at least two legible copies of a summary of the rules of conduct for customers and spectators, including those rules contained in this Bylaw.
 - (12) An operator shall not permit or suffer to permit
 - (a) any gambling game whatsoever, or any other game or device of chance to be played for money, cheques or devices representing money; or
 - (b) have, keep or operate any amusement machine, as defined in the "Arcade Prohibition Bylaw", or any machine or device for gambling or for playing for money, tokens or prizes, or results of any nature or kind whatsoever.
- 20.** No holder of a licence shall conduct his/her business in a manner, perform a service in a manner, or sell, offer for sale or display for sale or distribute to a person actually or apparently under the age of 16 years anything that may be harmful or dangerous to the health or safety of a person actually or apparently under the age of 16 years.

Rates and Licence Periods

- 21.**
- (1) All licences granted under this Bylaw shall be for one year and terminate on the 31st day of December in any year.
 - (2) Licence fees prescribed in Schedule "A" shall be reduced by one-half in respect of a person who becomes liable to be licensed after the 31st day of July in any one year.
 - (3) An administrative fee in the amount of 25% of the applicable licence fees to a maximum of \$50.00 shall be applied to the renewal of all business licences paid on or after March 1st of the year. **(Bylaw 2401, 2008 and 2436, 2009)**
 - (4) The period for a licence for a circus, menagerie, horse/pony show, dog show, itinerant, show or entertainment when held elsewhere than in a licensed theatre or other licensed place, shall be for 1 (one) day.
 - (5) The period for a licence in respect of horse-racing shall be for 1 (one) day.
 - (6) Any business not otherwise provided for in Schedule "A" shall be categorized as "not enumerated" and shall pay an annual fee of \$138.00. **(2404, 2008)**

Security

- 22.** No licence shall be granted to any person for the purpose of holding or exhibiting any circus or menagerie, or holding any show or carnival using Ferris-wheels, merry-go-rounds or other similar devices until such person has provided and shown proof of insurance to the satisfaction of the Chief Financial Officer or their designate in the amount of Ten Million Dollars (\$10,000,000.00) all inclusive for bodily injury or property damage per occurrence, and has furnished to the Chief Financial Officer or their designate, a certificate that such insurance indemnifies the City against all claims whatsoever which may at any time thereafter be made against the City by holding or exhibiting of such circus, menagerie, show or carnival.

Change in Business

- 23.** (1) Any business with a valid business licence may, at any time during a licence year, and for each occurrence, apply to:
- (a) relocate from one location to another location within the City upon applying for, paying for and meeting any requirements for having a new business licence issued by the City, **(2436, 2009)**
 - (b) change the name of the business upon payment of a \$30.00 administration fee, provided that, for corporations, a true copy of the name change certificate issued by the Company Office (Victoria) must accompany the name change request. **(2404, 2009)**
- (2) No person to whom a licence has been granted under the provisions of this Bylaw shall change the location of the premises in which he carried on the business without first having applied to the Licence Inspector in writing to have the licence altered in respect to the location of the premises set out therein, and any person carrying on business at premises other than the premises specified in the licence, commits an offense.

Suspension

- 24.** The Licence Inspector may suspend, for such period as he may determine, any licence if the holder of the licence
- (a) is convicted of an offense indictable in Canada;
 - (b) is convicted of an offense under a Municipal Bylaw or Statute of the Province in respect of the business for which they are licensed or with respect to the premises named in their licence;
 - (c) has, in the opinion of the Licence Inspector, been guilty of such gross misconduct in respect of the business or with respect to the premises named in their licence as to warrant the suspension of their licence;
 - (d) has ceased to meet the lawful requirements to carry on the business for which they are licensed or with respect to the premises named in their licence;

BUSINESS LICENCE BYLAW

- (e) has, in the opinion of the Licence Inspector, conducted their business in a manner, performed a service in a manner, or sold, offered for sale, displayed for sale or distributed to a person actually or apparently under the age of 16 years anything, that may be harmful or dangerous to the health or safety of a person actually or apparently under the age of 16 years.
25. Any person whose licence has been suspended under section 24 of this Bylaw may appeal to the Council and upon such appeal the Council may confirm or may set aside such suspensions on such terms it thinks fit.
26. The Council may revoke a licence for reasonable cause after giving notice to the licensee and after giving the licensee an opportunity to be heard, but such notice and opportunity to be heard is not required in respect of the licensee who by reasonable efforts cannot be found.

Door-to-Door Sales

27. (1) Except for representatives approved by Council as charitable organizations, no person in the City shall call at any residence between the hours of 6:00 P.M. and 8:00 A.M. for the purpose of selling, soliciting or taking orders for goods, materials, publications or services of any kind unless a previous appointment has been made for such call.
- (2) No person shall sell, or offer for sale, any book, magazine, or other periodical other than a newspaper on any street in the City. This restriction shall not apply to the operator of any news stand.
- (3) If applicable under Part 1.1 of the *Consumer Protection Act*, direct sellers must register with the Registrar of Direct Sellers and show proof of Licence.

Remedies

28. Notwithstanding anything herein and before contained, the amount of every licence fee payable by any person under the provisions of this Bylaw shall be a debt due by such person to the City of Pitt Meadows, recoverable with costs in any court of competent jurisdiction.
29. Any person contravening any provisions of this Bylaw commits an offense and is punishable in accordance with the *Offence Act*, R.S.B.C. 1979 c.305.

SCHEDULE "A"
(2404, 2008)

BUSINESS LICENSE CATEGORY	CODE	NATURE OF BUSINESS	PARTICULARS	FEE PER ANNUM (Dollars) Unless otherwise stated
Home Occupation	21	Uses permitted by Land Use Bylaw (except daycare)	(as per allowable uses in the Land Use Bylaw) from a person carrying on a business within a residential building or accessory building on the land, the fee shall be the same as for the classification of business categorized elsewhere in this Bylaw; except that if the classification of business is not categorized in this Bylaw the License fee shall be	\$49
Daycare	14	Home Based as permitted by Land Use Bylaw	from a person providing care for more than two children/adults from outside the house (pursuant to the <i>Community Care Facility Act</i>)	Effective on January 1, 2010: \$ 48.00 Effective on January 31, 2010: \$ 60.00
		Child/Baby/Adult Daycare	from a person providing care for children/adults (pursuant to the <i>Community Care Facility Act</i>)	Effective on January 1, 2011: \$ 99.00 Effective on January 1, 2012: \$138.00 (2436, 2009)
Standard Business	26	Professional Practitioner	from a person carrying on the business of a licensed professional practitioner, including accountant, barrister, solicitor, doctor, physiotherapist, dentist, chiropractor, veterinarian, or any business that requires a license or statutory authorization	\$138 (up to 100m ² - then + 0.40 per additional m ² for Retail/Wholesale)
	16	Consulting, Technical Services	from a person carrying on the business of a consultant, including the following: advertising agent, public stenographer and/or bookkeeper, photographer, printer and/or publisher, sign painting and/or sales, and which is not a professional practice	
	17	Contracting	from a person who does work in any field of construction, repair or remodeling under the terms and conditions of an agreement, verbal or otherwise whereby a set sum or a sum calculated on a cost plus or unit basis is paid for work done, or without remuneration or gain	
	30	Service Trade	from a person carrying on the business of a dressmaker/tailor, garbage collection, gardener, landscaper, janitor service, private patrol/security, repair shop, chimney sweep, window cleaning, welding shop/mobile welder, blacksmith, ice cream vendor, shoe repair or similar types of businesses	

BUSINESS LICENCE BYLAW
Consolidated Copy - Bylaw No. 1670 and amendments

BUSINESS LICENSE CATEGORY	CODE	NATURE OF BUSINESS	PARTICULARS	FEE PER ANNUM (Dollars) Unless otherwise stated
Standard Business Cont'd	22	Insurance Agent/Adjuster	from each business authorized to carry on business as an Insurance Agent or Adjuster occupying or using premises within the City	\$138 (up to 100m ² - then + 0.40 per additional m ² for Retail/Wholesale)
	35	Real Estate	from a person carrying on the business of a Real Estate Agent or Land Agent	
	10	Boat Marina	from a person carrying on the business of a boat marina	
	11	Boat Repairs	from a person carrying on the business of boat repairs including marine engines, outboard motors and marine accessories	
	02	Agent, Canvasser or Peddler	from a person authorized to carry on the business or affairs for another	
	03	Aircraft	from a person carrying on the business of aircraft charter or rentals, sales of aircraft charter or rentals, sales of aircraft parts or equipment, aircraft maintenance or repair, aircraft flying school, aircraft storage or aircraft fuel sales	
	09	Bed and Breakfast	from a person carrying on the business from their residence of supplying temporary lodging to paying guests	
	13	Caterer/Concession	from a person carrying on the business of catering or concession stand	
	34	Business not Enumerated	from a person carrying on within the City any business not enumerated	
		08	Barber, Estheticians, Hairdresser	from a person carrying on the business of a barber, esthetician or hairdresser including sale of related goods
	29	Retail /Wholesale Merchant	from a person who sells or offers for sale whether as a retail or wholesale merchant, any goods, wares, merchandise or service not otherwise specifically categorized elsewhere in this Bylaw	Effective on January 1, 2010: \$ 138.00 (up to 100m ² then + \$0.40 per additional m ² for Retail/Wholesale) Effective on January 1, 2011: \$ 160.00 (up to 100m ² then + \$0.40 per additional m ² for Retail/Wholesale) (2436, 2009)

BUSINESS	CODE	NATURE OF BUSINESS	PARTICULARS	FEE PER ANNUM
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LICENSE CATEGORY				(Dollars) Unless otherwise stated	
Standard Business Cont'd	27	Rental Units	from a person carrying on the business of rental buildings, motels, hotels, mobile home parks, boarding/rooming houses, campsites and RV parks except where categorized elsewhere in this Bylaw	\$138 (up to 100m ² - then + 0.40 per additional m ² for Retail/Wholesale), to a maximum of \$500(2436, 2009)	
	37 (2522, 2011)	Secondary Suites and Garden Suites	from a person who owns and resides in a single family dwelling with an accessory dwelling unit	\$50	
	07	Bank, Credit Union, Loan Company	from a person carrying on the business of a bank, credit union, trust or loan company or service, or investment service	\$750.00 (2436, 2009)	
	06 (2436, 2009)	Automobile	Gas Station		\$10 per pump
			Car wash, car service		\$20 per bay
			Towing		\$15 per truck
			Dealership		\$138 (up to 100m ² - then + 0.40 per additional m ² for Retail/Wholesale)
			Associated Retail Space		
Assembly Occupancy Business	28	Restaurant	from a person operating a food establishment	\$157	
	25	Liquor establishments, including Pubs (Neighbourhood Public House) (2436, 2009)	from a person carrying on the business of a liquor establishment, such as a neighbourhood pub (2436, 2009)		
	31	Theatre	from a person carrying on the business of a cinema, theatre, drive-in theatre (2436, 2009)	\$157 for each screen in the Theatre (2436, 2009)	
	12	Cabarets, Dance Halls, Discotheque	from a person carrying on the business of operating a cabaret, dance hall or discotheque	\$157	
	04	Amusement Centre	from a person carrying on the business where Amusement Machines, Pool Tables, or similar equipment are operated for profit or hire		
	05	Auction Mart or Auctioneer	from a person carrying on, maintaining, owning or operating within the City any Auction Mart or Auctioneer		
	20	Golf Course/Driving Range	from a person carrying on the business of a golf course or golf driving range		

BUSINESS	CODE	NATURE OF BUSINESS	PARTICULARS	FEE PER ANNUM
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LICENSE CATEGORY				(Dollars) Unless otherwise stated
Industrial Occupancy Business	33	Warehousing	from a person carrying on the business of providing space for lease or rent for the storage of goods and/or chattels	\$157 (up to 75m ² - then + 0.20 per additional m ² for Warehousing/ Manufacturing) (2436, 2009)
	01	Abattoir	from a person carrying on the business of an Abattoir	
	24	Manufacturing	from a person carrying on the business of manufacturing/processing of goods, wares or merchandise, including furniture stripper, upholstery, machine shop, foundry	\$157 (up to 75m ² - then + 0.20 per additional m ² for Warehousing/ Manufacturing) (2436, 2009)
Temporary Special Event	23	Itinerants - Exhibitions	<p>from a person carrying on, maintaining owning or operating within the City any of the following businesses, trades, occupations, callings, undertakings or things (subject to the provisions of Section 512(1) (2) of the Act)</p> <p>Carnival/Circus Concert Hall Dog or Cat Show Exhibitions Horse or Pony Show Menagerie Promoters of Entertainment Promoters of Sporting Events Scenic Tourist Attractions</p> <p>Theatrical Shows (when held in other than a duly licensed theatre)</p> <p>All other forms of itinerant show, special event, entertainment, amusement or exhibition not herein before enumerated</p>	\$105
		Special Event Concession	from a person operating a concession	

BUSINESS LICENSE CATEGORY	CODE	NATURE OF BUSINESS	PARTICULARS	FEE PER ANNUM (Dollars) Unless otherwise stated
Vending Machines Mobile Vendor	32	Vending Machines	from a person operating or maintaining a vending machine. (A vending machine being a machine designed for the sale of goods, amusement or services of any kind, but not including a Washing or Dry Cleaning Machine, a Fuel Dispensing Machine, an Amusement Machine or a machine requiring less than \$1.00 to operate)	\$105
		Hot dog cart	from a person operating a hot dog cart	
		Ice cream cart	from a person operating an ice cream cart	
Filming	19	Filming/Movie making	from a person carrying on the business of filming or movie making within the City	\$111 (2436, 2009)
Sub-contractor	18	Sub-contractor	from a person who does work in any field of construction, repair or remodeling, under the terms and conditions of an agreement, verbal or otherwise whereby a set sum or a sum calculated on a cost plus or unit basis is paid for work done, or without remuneration or gain, as a sub-contractor	\$80 (2436, 2009)
Seasonal	15	Christmas Tree/Plant Sales	from a person carrying on the business of Christmas tree/plant sales (excluding non-profit organizations)	\$69
		Flea Market	from a person carrying on the business of a flea market	
	36	Seasonal Agri-tourism	from a person carrying on the business of an Agri-tourism operation	