

MAPLE RIDGE – PITT MEADOWS
(RIDGE MEADOWS)
MUNICIPAL ADVISORY COMMITTEE ON
ACCESSIBILITY ISSUES

Bylaw No. 1986 and Amendments thereto

CONSOLIDATED FOR CONVENIENCE ONLY

This is a consolidation of the bylaws listed below. The amending bylaws have been consolidated with the original bylaws for convenience only.

Certified copies of the original bylaws should be consulted for all interpretations and applications of the bylaws on this subject.

<u>BYLAW NO.</u>	<u>ADOPTED</u>
1986	April 18, 2000
2060	February 5, 2002
2156	February 3, 2004

The bylaw numbers in **bold** at the end of the clause refer to the bylaws that amended the principal bylaw.

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A Bylaw to Establish a Committee to Advise the Maple Ridge and Pitt Meadows Councils on Matters Relating to the Improvement of the Community's Response to Accessibility Issues for People with Disabilities

NOW THEREFORE, the Council of The Corporation of the District of Pitt Meadows, in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited as the **"Maple Ridge - Pitt Meadows (Ridge Meadows) Municipal Advisory Committee on Accessibility Issues Bylaw No. 1986, 2000."**

Definitions

2. For the purpose of this bylaw, unless the context otherwise requires:

"Committee" means the Maple Ridge - Pitt Meadows Municipal Advisory Committee on Accessibility Issues.

"Councils" means the Council of the Corporation of the District of Maple Ridge and the Corporation of the District of Pitt Meadows.

"Disability" means a physical or sensory disability, learning difficulty or mental health problem, which is regarded as a significant challenge in daily life or at work.

"Districts" means the Corporation of the District of Maple Ridge and the Corporation of the District of Pitt Meadows.

"Maple Ridge" means the geographical area known as the Corporation of the District of Maple Ridge.

"Pitt Meadows" means the geographical area known as the Corporation of the District of Pitt Meadows.

"Mayors" means the elected Mayors of the Districts.

THE CORPORATION OF THE DISTRICT OF PITT MEADOWS

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Definitions (Cont'd)

"Member" means the current member of the Ridge Meadows Municipal Advisory Committee on Accessibility Issues, whether appointed by Council or elected as a Member-at-Large.

Mandate

3. Council hereby establishes a committee to be known as the "Ridge Meadows Municipal Advisory Committee on Accessibility Issues", hereafter called the "Committee".
4. The purpose of the Committee is to advise councils, and inform and educate the municipal departments, community agencies, and general public on accessibility and disability issues. **(Bylaw No. 2156)**

Composition and Appointment

5. The Committee is comprised of fifteen (15) members. **(Bylaw No. 2156)**
6. Eight of the thirteen members are representative of the following governments, agencies and organizations which will appoint a person to the Committee who has a particular interest in disability issues:
 - i) One Councillor from the District of Maple Ridge;
 - ii) One Councillor from the District of Pitt Meadows;
 - iii) School Board of School District #42;
 - iv) Ministry of Child and Family Development; **(Bylaw No. 2060)**
 - v) Ministry of Human Resources represented by a community service provider; **(Bylaw 2060)**
 - v) Ridge Meadows Association for Community Living;
 - vi) Simon Fraser Health Region;
 - vii) Fraser Health Authority. **(Bylaw No. 2156)**
7. The remaining eight (8) members are called "Members-at-Large". **(Bylaw No. 2156)**

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Composition and Appointment Cont'd.

8. Six (6) of the eight (8) members at large must be:
- i) a resident of Maple Ridge; or
 - ii) employed in Maple Ridge; or
 - iii) be eligible to be on the Municipal Voters List for the District.

The seventh (7) and eighth (8) members-at-large must be:

- i) a resident of Pitt Meadows; or
- ii) employed in Pitt Meadows; or
- iii) be eligible to be on the Municipal Voters List for the District.

In the event where it is not possible to appoint an eighth (8) Member-at-large Pitt Meadows Resident, the eighth (8) member-at-large can then be an appointed Maple Ridge Resident. **(Bylaw No. 2156)**

9. Applicants for the position of member-at-large will be interviewed by their respective Councils and a ballot will be prepared. The applicants with the most votes from Council become members of the Committee.
10. No member of the Committee will serve concurrently on another District of Maple Ridge or Pitt Meadows Advisory Committee.
11. Other people who may attend meetings, to provide opinions, advice or information or other services but who are:
- i) the Mayors;
 - ii) the Chief Administrative Officers or his/her designate; and
 - iii) District staff.
12. No member of the Committee will receive any remuneration for services, however, a member shall be reimbursed for any reasonable out of pocket expenses incurred on behalf of and previously approved by the Committee.

Term of Appointment

13. The term of appointment for each member appointed by the governments, agencies and organizations listed in Section 6 above, is one year commencing on January 1st in the year they are appointed and termination one year later on December 31st. **(Bylaw No. 2060)**
14. The term of appointment for each member-at-large is two years commencing on January 1st in the year they are appointed and terminating two years later on December 31st. **(Bylaw No. 2060)**
- (i) Six (6) members at large from the District of Maple Ridge shall be appointed for a two (2) year term;

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- (ii) Two (2) members at large from the District of Pitt Meadows shall be appointed for a two(2) year term. **(Bylaw No. 2156)**
15. Members-at-large may be appointed to not more than three consecutive terms totaling six (6) years of service. A person appointed to a vacancy with more than one-half of the original term left will be considered to be serving a full term for the purpose of this section.

In the event where there are circumstances and it is not possible to appoint a member at large, and where leaving this post unfilled would cause a lack of support to the Committee the previous committee member can be re-appointed for a one year term. **(Bylaw No. 2156)**

Vacancy

16. Notwithstanding other sections of this bylaw, a vacancy created by death or resignation will be reported as soon as possible to the Mayor, who may appoint a replacement for the unexpired term of the former member.

Chairperson

17. The members will annually elect a Chairperson and a Vice-Chairperson from amongst themselves by a simple majority vote. The Vice-Chairperson will act in the capacity of the Chairperson at any meeting where the Chairperson is absent.

Absenteeism

18. A member who is absent, except for reason of illness or with the leave of the chairperson of the Committee or his/her designate, from three consecutive, or five in any twelve consecutive, regular meetings is deemed to have resigned, effective at the end of the third or fifth such meeting, as the case may be.

Quorum and Voting

19. Quorum is five (5) members of the Committee. **(Bylaw No. 2156)**
20. Only members may vote on issues and resolutions and any members not voting, but present, is deemed to have voted in the affirmative.

Meeting Schedule and Procedures

21. The Committee will meet monthly between September through to June, although special meetings over and above the monthly meetings may be called by the chairperson as long as each member is given not less than forty-eight (48) hours notice of such meeting which can only be waived by unanimous vote of all the members of the Committee.
22. Meetings are open to the public.

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23. Council may include in its annual budget such sums as are necessary to defray the expenses of the Committee. The Committee must provide a detailed budget proposal to Council on or before August 1st of the year preceding the budget year.
24. The minutes of the proceedings of all meetings of the Committee will be maintained in a minute book and forthwith following each meeting of the Committee, a copy, when signed by the Chairperson or member presiding shall be forwarded to the Municipal Clerk of both Districts.
25. The Committee will be provided with secretarial and staff support to carry out its functions.