

**MAPLE RIDGE AND PITT MEADOWS
PARKS & LEISURE SERVICES COMMISSION BYLAW**

BYLAW NO. 2369, 2008

A Bylaw to delegate authority to a joint Parks and Leisure
Services Commission for Maple Ridge and Pitt Meadows

WHEREAS the Council may, by bylaw, delegate authority to a Parks and Leisure Services Commission;

AND WHEREAS a written agreement has been prepared setting out the terms and conditions of a Commission for Parks and Leisure Services in Pitt Meadows and Maple Ridge;

NOW THEREFORE, the Council of the Corporation of the City of Pitt Meadows, in open meeting assembled, **ENACTS AS FOLLOWS**:

Citation

1. This Bylaw may be cited as the "**Maple Ridge and Pitt Meadows Parks & Leisure Services Commission Bylaw No. 2369, 2008**".

Interpretation

2. For the purposes of this Bylaw, unless the context otherwise requires,
"Maple Ridge" means the Corporation of the District of Maple Ridge;
"Municipalities" means the Corporation of the District of Maple Ridge and the Corporation of the City of Pitt Meadows;
"Pitt Meadows" means the Corporation of the City of Pitt Meadows.

Joint Parks & Leisure Services Commission

3. Pursuant to Sections 14.1,14.2,14.3 and 154.1 of the Community Charter, Council hereby delegates authority to the Maple Ridge and Pitt Meadows Parks & Leisure Services Commission" (the "Commission") to carry out the duties defined in Section 9 below.
4. The Commission shall be comprised of the following members:
 - (a) three members of each of the two Municipalities' Councils, including both Mayors; and
 - (b) three members of the School District No. 42 Board of Trustees including the Chair; and

**MAPLE RIDGE AND PITT MEADOWS
PARKS & LEISURE SERVICES COMMISSION BYLAW**

BYLAW NO. 2369, 2008

Page 2

- (c) six citizens at large members two of whom shall reside in Pitt Meadows and four of whom shall reside in Maple Ridge.
- 5. The members of the Commission shall be appointed by resolution of the respective Council and Board. Citizens at Large representatives shall be appointed by the Council of the municipalities in which they reside.
- 6. Each member of the Commission will be entitled to vote on all matters coming before the Commission.
- 7. The members of the Commission shall serve without remuneration.

Procedures

- 8. The Commission shall:
 - (a) elect a Chair and Vice Chair from among its membership at the first meeting of each year. All members of the Commission, including at large members, shall be eligible to be elected as Chair or Vice Chair; and,
 - (b) meet a minimum of once a month.

Duties and Powers

- 9. The Commission shall:
 - (a) function as an independent policy making body;
 - (b) have operating authority for the provision of parks, leisure and cultural services and for entering into agreements and contractual obligations within the limitations of approved budgets;
 - (c) have authority to spend money within an annual budget approved by the Council for Pitt Meadows and the Council for Maple Ridge;
 - (d) operate in accordance with an agreement entered into by the City of Pitt Meadows and the District of Maple Ridge;
 - (e) submit to the Municipalities by the first of October each year the five-year financial plan for operating costs and capital costs;
 - (f) submit an annual report to the Municipalities by the end of May each year describing the activities of the previous year to the Council;
 - (g) enter into an agreement of cooperation with School District No. 42 which addresses such issues as the reciprocal use of facilities, the joint maintenance and development of combined sites and coordination of program services.

**MAPLE RIDGE AND PITT MEADOWS
PARKS & LEISURE SERVICES COMMISSION BYLAW**

BYLAW NO. 2369, 2008

Page 3

10. As an exception to 9 (b) above the General Manager, Community Development, Parks and Recreation Services and the Director, Parks and Facilities, or their designates, shall have the authority to enter into Caretaker Contracts.

Other Committees

11. The Commission shall establish such ad hoc committees as may be required from time to time to provide the Commission with advice on specific policies, proposals and initiatives.

Repeal

12. Bylaw No. 2212, 2005, the *Maple Ridge and Pitt Meadows Parks & Leisure Services Commission Bylaw*, is hereby repealed.

READ a FIRST, SECOND and THIRD time the 3rd day of June, 2008.

FINALLY CONSIDERED AND ADOPTED the 17th day of June, 2008.