

**CITY OF PITT MEADOWS  
ADMINISTRATION SERVICES FEE SETTING BYLAW  
BYLAW NO. 2486, 2011.**

A Bylaw of the City of Pitt Meadows to Establish Fees and Charges for General  
Administration Services

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**NOW THEREFORE**, the Council of the City of Pitt Meadows in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited as the **"City of Pitt Meadows Administration Services Fee Setting Bylaw No. 2486, 2011"**.
2. The City of Pitt Meadows hereby imposes fees for the provision of administration services and information as set out in Schedule "A" attached hereto and forming part of this Bylaw.
3. Bylaw No. 2009, 2001 cited as Administration Services Fee Setting Bylaw and Bylaw No. 2108, 2003 cited as Administration Services Fee Setting Amendment Bylaw, are repealed.

READ a FIRST, SECOND and THIRD time the 1<sup>st</sup> day of February 2011.

ADOPTED the 15<sup>th</sup> day of February 2011.

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Mayor

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Corporate Officer

**CITY OF PITT MEADOWS  
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**SCHEDULE "A"**

**SCHEDULE OF FEES**

<b>Copying of Records</b>	<b>a. 1 to 100 pages</b>	<b>\$0.35 per page</b>
	<b>b. 101 to 200 pages</b>	<b>\$0.30 per page</b>
	<b>c. 200 or more pages</b>	<b>\$0.25 per page</b>
<b>Certificate of Taxes Outstanding</b>		<b>\$30.00 per certificate</b>
<b>Provision of Annual Tax Reports to Financial Institutions</b>		<b>\$5.00 per tax roll</b>
<b>Fee for Returned Payments</b>		<b>\$25.00 per returned payment</b>
<b>Interest on Overdue Accounts</b>		<b>2% of outstanding balance per month</b>
<b>Administration Charge on Third Party Recoverable Engineering Works (unless prescribed by other bylaw)</b>		<b>15% of invoiced amount to a maximum administration charge of \$1,000.00</b>