

Minutes of the **COUNCIL IN COMMITTEE MEETING** of Pitt Meadows City Council held on **Tuesday, September 30, 2008** at 3:00 p.m. in the Meadows Room of the Pitt Meadows City Hall, 12007 Harris Road, Pitt Meadows, British Columbia.

**PRESENT:**

Elected Officials: Mayor D.F. MacLean  
Councillor J. Becker  
Councillor D. Bing  
Councillor D. Eisel  
Councillor A. Tolchard, Chair

Staff J. Rudolph, Chief Administrative Officer  
D. Rear, Director of Corporate Services  
K. Grout, Director of Operations & Development Services  
L. Darcus, Director of Legislative Services  
M. Murray, General Manager: Community Development,  
Parks and Recreation Services  
L. Jones, Communications/HR Officer  
L. Williamson, HR Administrative Assistant  
D. Cramb, Recreation Manager, Support Services  
S. Lemay, Network Services Coordinator  
L. Kelly, Executive Assistant

The meeting was called to order at 3:00 p.m.

**A. ADOPTION OF AGENDA**

**MOVED** by Councillor Bing, **SECONDED** by Councillor Becker, THAT the agenda for the September 30, 2008 Council in Committee Meeting, be adopted.

CARRIED.

**B. ADOPTION OF MINUTES**

**1. Minutes of the September 9, 2008 Council in Committee Meeting.**

**MOVED** by Councillor Eisel, **SECONDED** by Mayor MacLean, THAT the Minutes of the Council in Committee Meeting held on September 9, 2008, be adopted.

CARRIED.

**C. DELEGATIONS AND PRESENTATIONS****1. United Way Campaign.**

Laurel Williamson, HR Assistant, provided a PowerPoint presentation regarding the plans for the 2009 United Way Campaign; the presentation is included as Attachment 1 and forms part of these minutes.

**MOVED** by Councillor Bing, **SECONDED** by Mayor MacLean, THAT the presentation by the HR Assistant be received.

CARRIED.

**D. REPORTS****1. South Bonson Amenity Building.**

The Recreation Manager, Support Services, provided a PowerPoint presentation regarding the three options for the South Bonson Amenity Building; this presentation is included as Attachment 2 and forms part of these minutes.

(S. Lemay joined the meeting at 3:20 p.m.)

Council discussed at some length whether the caretaker suite should be included as part of the amenity building.

Some Council members did not favour the caretaker suite, and felt staff could look after the necessary duties. On the other hand, other members felt it would be advantageous to have someone on site 24/7 who would be available to respond to requests by those renting the facility, and could look after clean-up, vandalism and noise concerns. The possibility of having the caretaker live in a nearby loft, rather than in the amenity building, was suggested. There was also a concern regarding the proposed deck facing the residential area.

Staff noted that operating costs are shared with Maple Ridge; therefore the report would go to the Parks & Leisure Services Commission.

**MOVED** by Councillor Eisel, **SECONDED** by Councillor Becker, THAT the Committee recommends THAT Council direct staff to proceed with the planning and development of the South Bonson Amenity Building based on:

1. **South Bonson Amenity Building Cont'd.**

A. 9,950 Ft<sup>2</sup> – two-storey community centre:

1. Capital Cost \$3,577,800.00 + Escalation costs
2. Yearly Operating Cost \$144,680.00

DEFEATED.

With Mayor MacLean, and Councillors Bing and Tolchard voting in the negative.

**MOVED** by Councillor Bing, **SECONDED** by Mayor MacLean, THAT the Committee recommends THAT Council direct staff to proceed with the planning and development of the South Bonson Amenity Building based on:

C. 10,120 Ft<sup>2</sup> – two-storey community centre – with caretaker:

1. Capital Cost \$3,642,700.00 + Escalation costs
2. Yearly Operating Cost \$75,440.00

See Below.

Before the motion was put to a vote, it was:

**MOVED** by Councillor Becker, **SECONDED** by Councillor Eisel, THAT the main motion be amended by indicating that the area shown as the caretaker suite will be built as a functional and usable space for programs with the ability to retrofit and modify it as a caretaker suite, if needed.

CARRIED.

With Councillor Bing voting in the negative.

The question was then called on the main motion, as amended, and it was:

CARRIED.

Staff noted that there will probably be increased operating costs under this model.

**Recess and Reconvene**

**MOVED** by Councillor Bing, **SECONDED** by Mayor MacLean, THAT the meeting be recessed at 4:00 p.m.

CARRIED.

The meeting was reconvened at 6:48 p.m. with all members of Council present, J. Rudolph, D. Rear, K. Grout, L. Darcus and L. Kelly in attendance.

**2. Information Technology (IT) Strategic Plan Update. (01-0620-02)**

The Director of Legislative Services said the report was intended to update Council on the Information Technology Strategic Plan. Ms. Darcus also said that staff is prepared to move forward within the current budget with WEB mail and Council Meeting video streaming at this time.

**MOVED** by Mayor MacLean, **SECONDED** by Councillor Eisel, THAT the Committee recommends THAT Council receive for information the report submitted by the Director of Legislative Services, on behalf of the IT Steering Committee, dated September 18, 2008.

CARRIED.

**3. Travel and Training Policy (D14). (2800-00)**

The Director of Corporate Services outlined the changes to the proposed Travel and Training Policy. Mr. Rear indicated that the Procedures attached to the Policy will be reviewed with the Labour Management Committee prior to full implementation.

**MOVED** by Mayor MacLean, **SECONDED** by Councillor Bing, THAT the Committee recommends THAT Council:

- A. Rescind Policy D04 – Staff Training and Development; AND
- B. Approve Policy D14 – Travel and Training.

CARRIED.

**4. Pitt Meadows Airport Society Permissive Exemption Application. (1900-05)**

**MOVED** by Councillor Eisel, **SECONDED** by Mayor MacLean, THAT the Committee recommends THAT Council, receive for information the report by the Director of Corporate Services dated September 24, 2008.

CARRIED.

There was a discussion as to whether the Airport Society should be provided with a permissive tax exemption, and whether it was an option, instead, to provide a loan.

**MOVED** by Mayor MacLean, **SECONDED** by Councillor Eisel, THAT the Committee direct staff to prepare a report as soon as possible on all possibilities with respect to the Pitt Meadows Airport Society permissive tax exemption application, for Council's consideration.

CARRIED.

**5. Financial Workshop – Budget Issues Briefing. (1700)**

The Director of Corporate Services provided a PowerPoint presentation which is included as Attachment 3 and forms part of these minutes.

The following points were noted:

- Discussion took place related to the higher value projects under consideration;
- Options were discussed for financing of the South Bonson Amenity building, including financing through land sales or borrowing;
- Suggestion that an amount be committed in the budget for the Turf field understanding that the City would be expecting higher level governments to contribute equal amounts, and that the School District will continue to commit their contribution of \$300,000;
- Costs for the Arena for 2009 are expected to be \$1,000,000;
- Youth Action Park – could be moved further out and be dependent on other funding (government) or sponsorship;
- Discussion on long term funding for future projects.

**MOVED** by Mayor MacLean, **SECONDED** by Councillor Eisel, THAT the Committee recommends THAT Council receive for information the report by the Director of Corporate Services dated September 24, 2008.

CARRIED.

**E. ADJOURNMENT**

**MOVED** by Councillor Eisel, **SECONDED** by Councillor Bing, THAT this meeting now be adjourned at 8:50 p.m.

CARRIED.

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Chair