

Minutes of the **COUNCIL IN COMMITTEE MEETING** of Pitt Meadows City Council held on **Tuesday, May 8, 2007** at 7:00 p.m. in the Meadows Room of the Pitt Meadows City Hall, 12007 Harris Road, Pitt Meadows, British Columbia.

PRESENT:

Elected Officials: Mayor D.F. MacLean
Councillor J. Becker
Councillor D. Bing
Councillor D. Eisel
Councillor J. Elkerton, Chair
Councillor A. Tolchard
Councillor D. Walters

Staff D. Rear, Director of Corporate Services
L. Darcus, Director of Legislative Services
I. de Boer, Engineering Services Coordinator
Z. Andjelic, Development Services Technician
K. Swift, Manager of Recreation
D. Slevin, Administrative Assistant, Parks & Leisure Services
L. Kelly, Executive Assistant

The meeting was called to order at 7:00 p.m.

A. ADOPTION OF AGENDA

MOVED by Councillor Walters, **SECONDED** by Councillor Bing, THAT the agenda for the May 8, 2007 Council in Committee Meeting be amended by moving Item D.6 – Temporary Industrial Land Use Permit – 17949 Kennedy Road to Item D.1, and that the items be renumbered accordingly; AND THAT the agenda be adopted as amended.

CARRIED.

B. ADOPTION OF MINUTES

1. Minutes of the April 24, 2007 Council in Committee Meeting.

MOVED by Councillor Eisel, **SECONDED** by Councillor Walters, THAT the Minutes of the Council in Committee Meeting held on April 24, 2007, be amended under Item D.5 – “Non-Farm Use Application – 18477 Old Dewdney Trunk Road”, by adding “would bonding of the portables be included in the discussion by the Agricultural Land Commission”; AND THAT the minutes be adopted as amended.

CARRIED.

C. DELEGATIONS AND PRESENTATIONS

There were no items received for this Meeting.

D. REPORTS**1. Temporary Industrial Land Use Permit – 17949 Kennedy Road.
(4520-20-2007-01-P)**

Points noted from the discussion:

- The contractor will leave the site as it is with the gravel that is there;
- The contractor will be instructed not to place buildings or equipment in front of the Welcome sign;
- Staff will be undertaking a review of all signs in Pitt Meadows this summer, including visitor information and way finding;
- The contractor will be requested to provide an insurance bond for the fuel facility in the event a spill should occur.

MOVED by Councillor Eisel, **SECONDED** by Councillor Walters, THAT the Committee recommends THAT Council grant issuance of a Temporary Industrial Use Permit for 17949 Kennedy Road.

CARRIED.

(I. de Boer and Z. Andjelic left the meeting at 7:12 p.m.)

2. Freshet Preparedness – Logistics Presentation.

Laurie Darcus, EOC Logistics Section Chief, provided a presentation on the areas Logistics is responsible for, including supplies and communications, in the event the EOC is activated. Ms. Darcus' presentation is included as Attachment 1 and forms part of these minutes.

MOVED by Mayor MacLean, **SECONDED** by Councillor Eisel, THAT the Committee receive the presentation by the EOC Logistics Section Chief.

CARRIED.

3. Bylaw No. 2323, 2007 – Parks and Leisure Services Fee Setting Amending Bylaw.

MOVED by Mayor MacLean, **SECONDED** by Councillor Eisel, THAT the Committee recommends THAT Council grant First, Second and Third Readings to Parks and Leisure Services Fee Setting Amending Bylaw No. 2323, 2007.

CARRIED.

4. **Golden Ears Winter Club One-Time Funding Request.**

MOVED by Councillor Eisel, **SECONDED** by Mayor MacLean, THAT the Committee recommends THAT the City of Pitt Meadows Council and District of Maple Ridge Council approve one-time funding of up to \$20,000, following the funding formula outlined in the Joint Services Agreement.

CARRIED.

(K. Swift and D. Slevin left the meeting at 7:26 p.m.)

5. **Pilot Study – Financial Contribution of Farming Areas (1900-01).**

The Director of Corporate Services said that the report was conducted by the Ministry of Agriculture to try to quantify the financial contribution to a local government by farming. Mr. Rear said that the methodology used by the Ministry was to depart from the classes utilized by the B.C. Assessment Authority and to allocate revenues and expenditures by land use. The intent of the study was to show that the farming area fiscally contributes more to a municipality than was originally thought.

MOVED by Mayor MacLean, **SECONDED** by Councillor Walters, THAT the Committee recommends THAT Council:

- A. Receive for information the report from the Director of Corporate Services dated May 3, 2007;
- B. Refer the report to the Agricultural Advisory Committee.

CARRIED.

6. **Trade, Investment, and Labour Mobility (TILMA) Agreement Briefing. (1200-01)**

MOVED by Mayor MacLean, **SECONDED** by Councillor Walters, THAT the Committee recommends THAT Council receive for information the report submitted by the Director of Legislative Services dated April 27, 2007; AND THAT staff be directed to forward the report to the Union of B.C. Municipalities.

CARRIED.

E. ADJOURNMENT

MOVED by Mayor MacLean, **SECONDED** by Councillor Eisel, THAT this meeting now be adjourned at 7:36 p.m.

CARRIED.

Chair

F. QUESTION PERIOD

1. **Flood Preparation – Relocation of Bees.**

Wolfgang Schoenbach, 18503 141 Avenue, Pitt Meadows, asked where he could take his bees in the event of a flood? He said the bees are transportable. He also asked where he could get sandbags.

It was suggested that Mr. Schoenbach contact the Ministry of Agriculture and they would advise the proper procedure regarding his bees. With respect to obtaining sandbags, it was suggested that he contact the Operations Superintendent or Meadows Landscaping.

ATTACHMENT 1:



City of Pitt Meadows

Fraser River Freshet Preparedness Logistics Update



Freshet Preparedness : Logistics Update

- BCERMS
 - Telecommunications
 - Information technology
 - Equipment, supplies and services
 - Personnel
 - Facilities
 - Transportation
 - Food, lodging and other support for EOC/First Responders

“Preparing for the possibility of an Event”



Freshet Preparedness : Logistics Update

- Telecommunications
 - Cell phones: mike to pcs switch; priority calling; spare batteries
 - Satellite phones: tested
 - Call distribution for in coming inquiries, outgoing messages
 - Redirect calls going to Surrey Dispatch
 - EOC room outfitted
 - Confirming contact numbers
- Information Technology
 - EOC room outfitted – ready to go live
 - Supporting web site



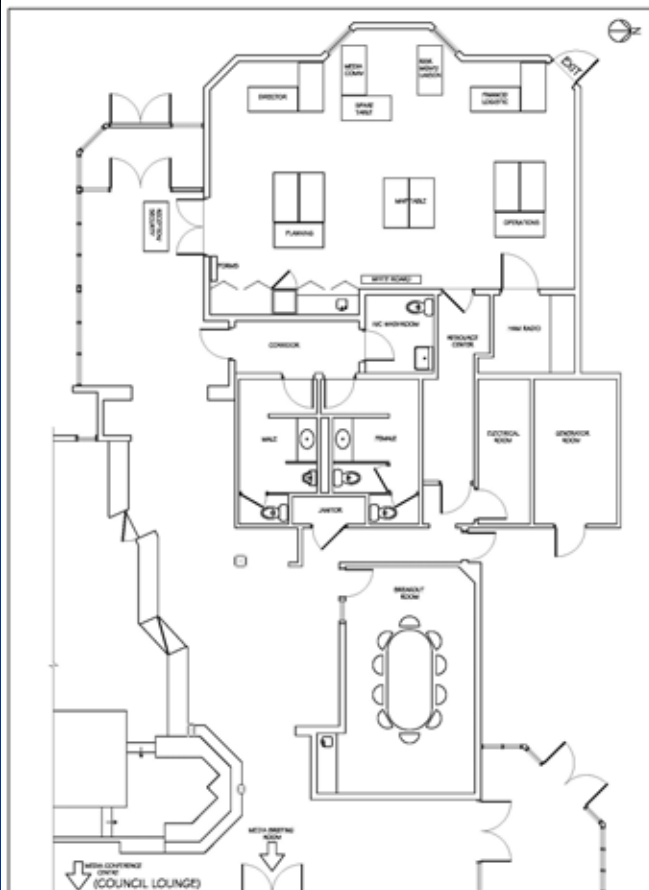
Freshet Preparedness : Logistics Update

- Equipment, Supplies and Services
 - Generators
 - Audio Visual for EOC
 - List of tentative needs
 - Lists of available equipment (PM/MR/POCO)
 - Catalogue of potential suppliers
 - Working on: Ad for public to volunteer their equipment – what are implications (costs/liabilities/risks)



Freshet Preparedness : Logistics Update

- Personnel
 - Plan for personnel scheduling
 - To do: prepare scheduling sheets
 - Plan for Volunteers
 - Working with ESS and Maple Ridge on a Volunteer Strategy
 - To do: prepare scheduling sheets
- Facilities
 - EOC room outfitted
 - Ham Radio Room/Equipment
 - Tested EOC equipment (radio, analogue phone, cable vision)
 - Working on EOC set up





Freshet Preparedness : Logistics Update

- Transportation
 - Working with ESS
 - To do: ingress/egress routes
 - Types of vehicles



Freshet Preparedness : Logistics Update

- EOC and First Responder support services
 - Food – vendors contacted
 - Transportation – to mirror ESS requirements
 - Lodging – Need final evacuation plan prior to Logistics establishing requirements list
 - To do: determine potential to house at City Hall for short duration (rest areas)